

Guidelines for making public comment

1. Each speaker is allocated 2 minutes to speak unless adjusted by the meeting facilitator. Timing will be strictly enforced. The facilitator will communicate timing changes to speakers prior to the start of the public comment period.
2. If you have a condition that may require an accommodation (such as additional speaking time), please reply by email to bthompson@healthmanagement.com prior to the meeting and we will do our best to provide that accommodation.
3. A speaker may not share or relinquish any remaining time they have not used to another speaker.
4. Speakers may share one time during the public comment period.
5. A person may provide public comment if they have signed up to do so. Speaker substitutions at the meeting are not allowed.
6. If time in the agenda remains after all individuals who signed up to speak have been called, the facilitator may invite other members of the public to raise their hand to speak. The facilitator will call individuals in the order they raise their hand. If there are more individuals than time allows, or if an individual prefers to share their comments in writing, they may submit their comments in writing by email. All comments—whether written or spoken—will be shared with the Committee.
7. Speakers shall be civil and courteous in their language and presentation. Insults, profanity, use of vulgar language, or gestures or other inappropriate behavior are not allowed.

8. Speakers should not ask questions of Committee members or ask Committee members to respond to their comments directly.
9. The facilitator has the authority to enforce these guidelines. Failure to follow these guidelines may result in the forfeiture of a speaker's remaining speaking time during a meeting. Individuals who engage in repeated violations may be asked to leave the meeting.