



## **Equity Advisory Committee on Aging and Disability (EACAD) Purpose and Operations**

EACAD membership seeks to reflect the full diversity of all older adults, people with disabilities and family caregivers, ensuring representation from Black, Indigenous, Latino/a/x, Asian and Pacific Islander, Latino, LGBTQ+, aging, disability, caregiving and rural communities.

### **The purpose of the EACAD Committee:**

1. Advise California Department of Aging (CDA) and the Cabinet-level Workgroup on Aging on the implementation of the Master Plan for Aging initiatives and other related deliverables to achieve equity targets and outcomes for a California for all ages and abilities.
2. Assist in executing components of the Master Plan initiatives with an equity focus, including policy, program, and service delivery recommendations; best practice resources; relevant and timely research; and data indicators.
3. Advise CDA on planning and implementation of its services and programs to achieve equitable outcomes for older adults, people with disabilities, and family caregivers, including policy, program, and service delivery recommendations; best practice resources; relevant and timely research; and data indicators.

**In consultation with 2021-2023 members, as well as state Master Plan for Aging leaders, the below key priorities have been identified for the 2023-2025 EACAD term:**

1. Tribal outreach and engagement
2. Older Farmworkers
3. Development of an equity tool
4. LGBTQ+ study



### **The responsibilities of the EACAD Committee:**

1. Attend three public committee meetings per year beginning in September 2023.
2. Serve on at least one EACAD Workgroup to advance the focus areas prioritized for the 2023-2025 term. The Workgroups are:
  - a. Tribal outreach and engagement
  - b. Older Farmworkers
  - c. Development of an equity tool
  - d. LGBTQ+ study

### **EACAD Membership:**

- EACAD Members are appointed by CDA.
- EACAD Members are selected to serve a two (2) year term and will be eligible for reappointment. EACAD members serve on a volunteer basis without compensation.
- EACAD Members shall attend all public committee meetings. If a member is absent from more than two meetings, the Member shall be deemed to have resigned from the EACAD and the Co-Chairs may recommend a new member to CDA.
- EACAD will be comprised of no more than 25 members. Membership will reflect a wide range of diverse Californians with interest and experience in combating ageism, ableism, and racism to promote inclusive and equitable environments and systems.
- EACAD Membership will include representatives from local government, healthcare providers and plans, employers, community-based organizations, foundations, academic institutions, and organized labor; caregivers, older adults, and people with disabilities; and individuals with an interest in advancing equity for historically marginalized, and underrepresented communities.
- EACAD is facilitated by CDA and led by the Co-Chairs and members.



## Operations:

- The Committee plans to convene 3 public meetings per year (January – December). Meetings are 2 hours in duration.
- Meeting agendas will be prepared and posted online in advance of a meeting. Committee members are encouraged to suggest agenda items.
- Meeting recordings, presentations, and other materials will be posted following the meeting.
- Meetings will be accessible (e.g., American Sign Language and closed captioning) for virtual participation.
- Meetings are fully remote, and remote participation options will continue through the 2023-2025 cycle.
- EACAD meetings will aim to adhere to principles of inclusion, collaboration, and effectiveness, including:
  - Focusing on person-centered, data-driven, and equity-focused approaches as reflected in the [Guiding Principles of CalHHS](#).
  - Providing a collegial environment to allow for the safe expression of diverse perspectives from all members.
  - Supporting open communication and active collaboration between EACAD members and CDA.
  - Actively participating in Committee work before, during, and after meetings.