



**California Health and Human Services Agency  
Community Assistance, Recovery & Empowerment (CARE) Act  
Training, Technical Assistance & Communications Ad Hoc Group Meeting  
Notice and Agenda**

**December 1, 2023 10:00 a.m. – 11:30 a.m.**

**Virtual Meeting Information:**

[Zoom Webinar](#)

**Dial In:**

+1 253-215-8782 (Webinar ID: 879 0387 0161)

**1. Welcome and Introductions**

*Karen Linkins, Desert Vista Consulting*

*Susan Holt, Behavioral Health Director and Public Guardian, Fresno County*

*Anthony Ruffin, Community Center Director, LA DMH Concierge Outreach Team*

**2. Recap Goals of this Working Group**

**3. Discussion of Strategies and Q & A**

**4. Call for Public Comment**

**5. Meeting Wrap Up and Next Steps**

**6. Adjourn**

The order in which agenda items are considered may be subject to change. Public comment will be taken as part of the meeting. Prior to making your comments, please state your name for the record and identify any group or organization you represent. Depending on the number of individuals wishing to address the Working Group, the facilitators may establish specific time limits on comments.

Any person who wishes to request this notice or other meeting materials in an alternative format, requires translation services, or needs any disability-related modification or accommodation, including auxiliary aids or services, which would enable that person to

participate at the meeting must make that request at least five (5) business days prior to the meeting date to: Matias Eusterbrock, [Matias.Eusterbrock@chhs.ca.gov](mailto:Matias.Eusterbrock@chhs.ca.gov), California Health and Human Services Agency 1215 O Street, 11<sup>th</sup> Floor Sacramento, CA 95814

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**Public Participation:** The telephone lines of members of the public who dial into the meeting will initially be muted to prevent background noise from inadvertently disrupting the meeting. Phone lines will be unmuted during public comment to allow members of the public to comment. Please see additional instructions below regarding Public Participation Procedures.

**CalHHS and the Working Group are not responsible for unforeseen technical difficulties that may occur.**

**Public participation procedures:** All members of the public shall have the right to offer comment at this public meeting. The facilitator will indicate when the meeting is open for public comment. **Any member of the public wishing to comment during public comment must do the following:**

**If joining by call-in, press \*9 on the phone.** Pressing \*9 will notify the meeting host that you wish to comment. You will be placed in line to comment in the order in which requests are received by the host. **When it is your turn to comment, the meeting host will unmute your line and announce the last three digits of your telephone number.** The facilitator reserves the right to limit the time for comment. Members of the public should be prepared to complete their comments within 3 minutes or less time if a different time allotment is needed and announced by the facilitator.

**If joining by computer, press the raise hand icon on the control bar.** Pressing the raise hand will notify the meeting host that you wish to comment. You will be placed in line to comment in the order in which requests are received by the host. **When it is your turn to comment, the meeting host will unmute your line and announce your name and ask if you'd like your video on.** The facilitator reserves the right to limit the time for comment. Members of the public should be prepared to complete their comments within 3 minutes or less time if a different time allotment is needed and announced by the facilitator.

**Under AB 1261**, by amendment to the Bagley-Keene Open Meeting Act, members of the public who use translating technology will be given **additional time** to speak during a Public Comment period. Upon request to the facilitator, they will be given at least twice the amount of time normally allotted.