

## **CALIFORNIA HEALTH AND HUMAN SERVICES (CHHS) AGENCY Master Plan for Aging Stakeholder Advisory Committee Charter**

***October 24, 2019***

### **Purpose:**

On June 10, 2019, Governor Gavin Newsom issued Executive Order [N-14-19](#) calling for the creation of a Master Plan for Aging (MPA) to be developed by October 1, 2020. The purpose of the MPA is to provide a blueprint for state government, local government, private sector, and philanthropy to implement strategies and partnerships that promote aging with health, choice, and dignity, and build an age-friendly State for all Californians. The purpose of the Stakeholder Advisory Committee (SAC) is to provide advice and input to the Administration on the development of the MPA.

### **Objectives:**

The objectives of the SAC are:

1. Advise the CHHS Agency and the Cabinet-level Workgroup on Aging in the development of the Master Plan and other related deliverables.
2. Assist in developing proposed components of the Master Plan, including policy and program recommendations, best practice resources, data indicators, measurable outcomes, and establishing a timeline and process for implementation, review, and evaluation of the Master Plan.

### **Membership:**

Members of the MPA SAC are appointed by the CHHS Agency. Membership reflects a broad array of Californians with an interest in building an age-friendly California, such as older Californians, adults with disabilities, local government, healthcare providers, health plans, employers, community-

based organizations, non-partisan organizations, foundations, academic researchers, and organized labor.

The MPA SAC is chaired by the CHHS Agency Secretary and supported by the California Department of Aging (CDA), and other state government partners serving older adults and people with disabilities.

### **Guiding Principles:**

1. SAC meetings seek to provide a collegial and open environment to allow for the expression of diverse and innovative points-of-view from all SAC members.
2. SAC meetings aim to support open communication and collaboration between Committee members and the Administration.
3. A person-centered, data-driven approach is encouraged by the Administration, as reflected in CHHS Agency's [Guiding Principles](#).

### **Operating Principles:**

1. The SAC plans to be convened in person six times between September, 2019 and October, 2020. Two Subcommittees named in the Executive Order, Research and Long-Term Care, will also meet during this period and additional ad hoc work groups may be convened.
2. Meeting agendas for each meeting will be prepared and posted by CHHSA. SAC members are encouraged to suggest agenda items.
3. Regular, consistent attendance at the meetings and active participation of members is key to meeting the MPA SAC objectives. Members are strongly encouraged to participate in-person; for those who cannot attend a meeting, teleconferencing may be provided, depending on meeting facility capabilities. Members are asked to make every effort not to send substitutes, delegates, or proxies to meeting. SAC members should contact CDA if this situation arises.

4. The State is not able to pay a per diem or compensate members for expenses, including travel and related costs to attend meetings.
5. In the event a member withdraws from the SAC, CHHSA will make every effort to replace that member with another individual who represents the constituency represented by the withdrawing member.