# **Intent/Purpose**

The purpose of this collaboration is to foster preparation for and achievement of competitive integrated employment for individuals with disabilities including individuals with intellectual disabilities (ID/DD).

# **Core Partners**

The core partners in this Local Partnership Agreement are:

* Alta California Regional Center
* Department of Rehabilitation
* Workability I Region IV, Colusa-Sutter-Yuba Counties

# **Identification of Community Partners**

Community partners are local organizations or stakeholders whose participation supports the intentions of the LPA. They are noted below:

Public Community Services

* County Social Services
* County Mental Health Services
* Interagency Council
* Juvenile Justice System
* NorCal Center on Deafness

Private Non-Profit Services and Organizations

* Community Resource Services/Quest
* Colusa Support Services
* Easter Seals
* Family Soup
* Farm-to-Fork
* Foster Care Agencies
* FREED
* Friday Night Live
* Hands of Hope
* InAlliance
* Independent Living Centers
* Regional Emergency Shelter Team (REST)
* Yuba/Sutter Art Council Employment Services
* California Human Development
* Colusa-Sutter-Yuba County America’s Job Center of California (Workforce Investment and Opportunity Act – WIOA)
* Employment Networks/Community Rehabilitation Programs
* PRIDE Industries
* Youth Employment Opportunity Program-EDD Education
* Adult Education
* Cambridge Junior College
* Tri-County Regional Occupational Program/Career Tech Ed
* Yuba Community College District
* Woodland Community College and their Disabled Student Services Programs (DSPS)

Business Partners

* California Rural Legal Assistance Center
* Colusa/Sutter/Yuba Chamber of Commerce
* Hispanic Chamber of Commerce
* Local Business Associations Local Service Clubs (Kiwanis/Rotary/etc.)
* North Central Counties Consortium Workforce Development Board
* Small Business Administration
* Colusa-Sutter-Yuba Economic Development Corporations

# **Collaboration through Person-Centered Planning**

The following will identify each partner’s roles and responsibilities in the overarching coordination of services to individuals.

**Person Centered Planning Process**

1. **Reciprocal Referral and Intake Process**

The referral processes of the core partners work together to create coordinated and well-sequenced service delivery for individuals. This coordinated service delivery will optimize the use of local partner resources.

1. **Coordinating Planning Process**

Each core partner will continue with their mandated individualized planning as follows:

1. **Local Education Agency: Individualized Education Plan (IEP)**

The IEP will be developed in collaboration with the IEP team, the parents, teacher, student, and others as requested.

1. **Department of Rehabilitation: Individualized Plan for Employment (IPE)**

The IPE will be developed in collaboration with the consumer, DOR Rehabilitation Counselor, and others as requested.

1. **Alta Regional Center: Individual Program Plan (IPP)**

The IPP will be developed in collaboration with the consumer, the regional center Service Coordinator, and others as requested.

1. **Information Sharing**

The following documentation may be utilized for the purposes of eligibility and planning:

For example:

* Eligibility documents such as:
  + Medical evaluations and records
  + Social evaluations and records
  + Shared plans (IEP, IPE, and IPP)
  + Other
* Assessment documentation such as:
  + Interest assessment/surveys as part of transition planning (CDE)
  + Situational Assessment (DOR)
  + Client Diagnostic Evaluation Report (DDS)
  + Other
* Individual’s Employment Portfolio (paper and/or virtual)
  + Summary of Performance (CDE)
  + Paid and non-paid work experience including volunteer work
  + Letters of reference
  + Resume/Vitae
  + CalWORKs and/or Talent Acquisition Portal (TAP) account
  + Internship/apprenticeship documents
  + Education and training history
  + Transcripts
  + Diplomas and/or certificates
  + Other
* Consent forms such as:
  + LEA Consent for Release of Information
  + DOR Consent to Release and Obtain Information
  + DDS DS1968 – Vocational Rehabilitation Referral
  + DDS Regional Center Consent for Release of Information
  + Other
* Documentation for youth and adults related to limitations on subminimum wage employment
* Other documentation relevant to the collaboration of the local partners such as:
  + Benefits planning documents

1. **Resources**

The following resources may be utilized to improve efficiency:

* Resources from various core and community partners
  + Tailored Day Services
  + Future community-based vocational development services (authorized by Senate Bill 577)
* Existing local agreements
  + Such as Memorandums of Understandings with Local Workforce Development Boards
* Local workforce development boards (LWDB)
  + Local and Regional Plans
* America’s Job Center of California
* Education Programs
  + Local career pathways
  + College to Career
  + Adult Education Programs
  + Community Colleges Disability Support Programs and Services
  + Project Search
* Other state and community resources
  + Independent Living Centers

# **Communication**

The core partners of this LPA will meet at least annually to review and update the LPA. The core partners will work together to determine how to best share information with community stakeholders. Core partners and community stakeholders will share information and attendance at trainings, workshops, and/or related events.

Leadership efforts include presentations, discussions, Q& A Sessions, email contacts, and phone calls. Efforts will be made to ensure administrators from the various organizations are kept up to date, buy-in, and organizational support.

Updating the LPA documents and tools will be an on-going process. Revised materials will be emailed to core partners prior to calls and meetings for input and prior preparation for discussions.

The core partners and youth may meet annually to increase communication, collaboration and improvement of CIE outcomes at any one of the following service meetings:

* IEP Review
* IPE Annual Review
* IPP Annual Review

**ATTACHMENTS/APPENDICES**

* LPA Partners Contact Information



* Referral Form



* Referral Process

