



**Master Plan for Developmental Services
Workgroup 3 Meeting #1 - Summary
Friday, August 9, 2024
11:00 a.m. – 2:00 p.m.
Virtual Zoom Meeting**

Attendance

Workgroup Members in Attendance

- Alex Mountford
- Dr. Tiffany Swan
- Jamie Johnson
- Joyce McNair
- Kathleen Barajas
- Norma Ramos
- Renu Moon
- Sara Speck
- Shannon Cogan
- Suad Bisogno
- Teresa Anderson
- Tiffany Whiten
- Tracey Mensch

Facilitators and Workgroup Chairs/Leads in Attendance

- Kelly Kulzer-Reyes (Co-Chair)
- Sascha Bittner (Co-Chair)
- Marty Omoto (Equity Lead)
- Victor Duron (Facilitator)

Public in Attendance.

Over 150 public attendees attended the meeting via Zoom video conference.

Welcome and Self Introductions

Workgroup 3 Facilitator Victor Duron welcomed the workgroup members and the public to the meeting. Victor described his role as a facilitator and introduced Co-chairs Kelly Kuzler-Reyes and Sascha Bittner. Kelly reviewed the agenda and then introduced herself and facilitated a round of introductions, which included workgroup members, fellow co-chair Sascha Bittner, and Equity Lead Marty Omoto.

Workgroup Roles and Responsibilities (slides 6-14)

Community Agreements (slides 6-8)

Sascha Bitner introduced the community agreements developed by the Master Plan Stakeholder Committee. The community agreements describe how members of the workgroup should work together and have discussions that are

collaborative and positive even when there are disagreements. Sascha read each of the community agreements and discussed the importance of having a diverse set of experience and perspectives. Sascha also discussed the need to have the workgroup be a safe space so that everyone can be comfortable sharing their opinions.

Our Vision for the Master Plan (slide 9)

Kelly Kulzer-Reyes presented the vision for the Master Plan for Developmental Services. The vision was developed by the Master Plan stakeholder committee.

Formation of Workgroups and Workgroup Charter (slides 10-11)

Kelly Kulzer-Reyes reviewed the five Master Plan workgroups and discussed the topics that each work group would develop recommendations for. Kelly emphasized that the workgroups came from Master Plan Stakeholder Committee recommendations with community input. Victor Duron presented the workgroup charter which describes the goals of the workgroups and the diversity of background and experience of the workgroup members that were appointed by CalHHS.

Workgroup Member Roles and Responsibilities, Workgroup Meeting Supports and Workgroup Co-Chair Responsibilities (slides 12-14)

Victor Duron presented the workgroup member roles and responsibilities which describe workgroup member expectations. Victor also shared that additional supports are available for workgroup members should they request assistance.

Review of Equity Tools (slides 15-23)

Marty Omoto presented two equity concepts—"Universal Design" and "Targeted Universalism". The presentation explained the concepts and how they could be included in all of the workgroup recommendations. Victor Duron reviewed a draft version of the Workgroup Recommendations Worksheet which will be used to develop recommendations and include equity.

Workgroup members shared feedback on the Worksheet, which included questions related to how the worksheet would be used.

Break (10 minutes)

Discuss and Finalize Workgroup Priorities (slides 24-25)

Sascha Bitner presented the draft workgroup 3 priorities for discussion. Sascha emphasized that the workgroup could recommend changes to the priorities and that any changes would be discussed with the Stakeholder Committee for their consideration.

The workgroup members discussed several areas of feedback. The first area focused on opportunities for improving the identified priorities for the workgroup. Members agreed on the need to expand leadership pipelines and job

opportunities, highlighting the importance of career development and awareness. Workgroup members also stressed the necessity of clearly defining Direct Support Professionals' (DSPs) roles to aid in recruitment and retention and discussed effective models for supporting DSPs. Input from individuals with disabilities was deemed crucial for shaping workforce needs and services. Members also recommended refining Priority 2 to include specific details on staff and communication needs.

The second area of feedback focused on resource needs. Workgroup members stressed the importance of enhancing support, career opportunities, and system transparency within developmental services. In particular, workgroup members highlighted the importance of sufficient compensation for DSPs to ensure a sustainable and diverse workforce.

The third area of feedback focused on issues related to the workgroup priorities. Workgroup members highlighted the need for reliable transportation for clients, particularly in rural areas, and discussed ensuring transparency and consistency in service provision and compensation. Workgroup members emphasized the need for better support from service providers, including timely assistance and updated data.

Next Steps (slide 26)

Kelly Kulzer-Reyes shared more information regarding the upcoming stakeholder committee meeting and future workgroup meeting dates.

Public Comment

At the end of the meeting, Victor Duron supported a 30-minute public comment period. A summary of public comments are included in [the Public Comment summary document](https://www.chhs.ca.gov/home/master-plan-for-developmental-services/) which is available with other meeting documents here: <https://www.chhs.ca.gov/home/master-plan-for-developmental-services/>.

Meeting Materials:

- Discussion PowerPoint and other meeting documents: <https://www.chhs.ca.gov/home/master-plan-for-developmental-services/>.