**Competitive Integrated Employment Incentive Payments**

**Program Design Requirements**

1. The following statements must be developed and incorporated into the Program Design or Program Design Addendum for the Competitive Integrated Employment (CIE) Incentive Payment to be funded by Inland Regional Center (IRC):
	1. The incentive payments are for the placement and retention of clients in CIE paid at minimum wage or higher.
	2. CIE is defined as a work setting with others who do not have disabilities.
	3. The intent of the incentive payments is to increase CIE placements.
	4. There is no minimum or maximum hour requirement.
	5. There is no maximum on the number of coexisting placements.
	6. Payment is made as follows:
2. $1000.00 payment will be made after the client is employed 30 consecutive days. Proof of the initial and 30 day pay stubs will be required for payment.
3. $1250.00 payment will be made after the client is employed for 6 consecutive months. Proof of the 6 month pay stub will be required for payment.
4. $1500.00 payment will be made after the client is employed for 12 consecutive months. Proof of the 12 month pay stub will be required for payment.
5. A statement that the vendor will provide the CIE placement and service provision under service codes:
* 055, Community Integration Training Program
* 063, Community Activities Support Services, or
* 952, Individual Supported Employment, or
1. A statement that the service provider will provide to IRC the information listed below in addition to the E-Billing invoice, which will go to the IRC Employment Specialist simultaneously.
	1. Fiscal Year of start date
	2. Client Information
		1. UCI Number
		2. First and Last Name
		3. Birthdate
		4. Age
		5. Sex
	3. Vendor Information
		1. Vendor Name
		2. Vendor Number
		3. Sub Code
		4. Description of How the Vendor is Assisting the Client in Achieving CIE
		5. Description of What Has Been Successful
		6. Description of What Resulted in the Client No Longer Being Employed
	4. Employer Information
		1. Name
		2. Address
		3. Type of Employment
		4. Type of Work Performed
		5. Type of Setting
		6. Type of Employment Related Supports
		7. Hourly Wage or Salary
		8. Number of Hours Worked Per Week
		9. Information on Benefits
		10. Sick Leave
		11. Holiday Pay
		12. Vacation Pay
		13. Medical Benefits
		14. Dental Benefits
		15. Vision Benefits
		16. Education and Training Benefits
		17. Start Date with Initial Pay Stub
2. A statement that annually, by September 1, the service provider will submit the information listed for all individuals served through the CIE Incentive Payment Program to the IRC Employment Specialist for review and submission to the Department of Developmental Services. The information in section three will be what is required for every client in the program.