

**Adult Residential Facility (ARF)** Department of Social Services licensing category for homes that provide care, supervision and assistance with the activities of daily living to persons 18-59. Refer to the regulation interpretations and procedures for adult residential facilities: <http://cclid.ca.gov/res/pdf/ARF06.pdf>

**Adult Residential Facilities for Persons with Special Health Care Needs (ARFPSHN)** provides 24-hour health care and intensive support services in a homelike setting for up to five adults with developmental disabilities, who are being transitioned from a developmental center, and who have special health care and intensive support needs. These homes are licensed by Community Care Licensing and vendored by Regional Centers. (Formerly known as 962 homes). CA Welfare and Institutions Code (WIC), § 4684.50-4684.75  
<http://www.dds.ca.gov/Statutes/WICSectionView.cfm?Section=4684.50-4684.75.htm>

**Adult Day Health Care** See “Community-Based Adult Services”

**Adult Day Program** A community-based day program that serves adults with severe behavior disorders ineligible for any other community-based day program, that provides adults functional skills training necessary to secure a self-sustaining, independent living situation in the community, and that provides adults community integration and self-advocacy training as they relate to recreation and leisure pursuits.

**Adult Development Center** A community-based day program that serves adults with developmental disabilities who are in the process of acquiring self-care skills.

**Alternative Residential Model (ARM)** These rates shall be calculated on the basis of a cost model designed by the department which ensures that aggregate facility payments support the provision of services to each person in accordance with his or her individual program plan and applicable program requirements. The cost model shall reflect cost elements that shall include, but are not limited to, all of the following:

- (1) "Basic living needs"
- (2) "Direct care"
- (3) "Special services"
- (4) "Indirect costs"
- (5) "Property costs"

**Applied Behavior Analysis (ABA)** is the design, implementation, and evaluation of systematic instructional and environmental modifications by a behavior analyst to produce socially significant improvements in human behavior.

**Area Boards** Independent, regional agencies mandated under the Welfare and Institutions Code, Sections 4543-4548, that monitor the service delivery system and advocate to protect the rights of all persons with developmental disabilities.

<http://www.scdd.ca.gov/areaboards.htm>

## GLOSSARY: DEVELOPMENTAL SERVICES IN COMMUNITY SETTINGS

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**Assessment** A review of documents and records as well as interviews as appropriate to help determine eligibility or specific needs for services. An assessment may include collection and review of available historical diagnostic data, provision or procurement of necessary tests and evaluations, and summarization of developmental levels and service needs. See also “Comprehensive Assessment.”

**Autism** A pervasive developmental disorder of children, characterized by impaired communication, excessive rigidity, and emotional detachment: now considered one of the autism spectrum disorders. Autism is one of the diagnoses mentioned in the Lanterman Act for eligibility for regional center services in WIC Section 4512 (a).

<http://www.dds.ca.gov/Statutes/WICSectionView.cfm?Section=4500-4519.7.htm>.

**Bay Area Quality Management System (BAQMS)** Quality management system developed for individuals transitioning from Agnews Developmental Center to community-based settings. Quality Assessment tools were piloted to measure participant satisfaction and outcomes. [http://www.dds.ca.gov/AgnewsClosure/BAQMS\\_Reports.cfm](http://www.dds.ca.gov/AgnewsClosure/BAQMS_Reports.cfm)

**CARF** See “Commission on Accreditation of Rehabilitation Facilities”

**California Health and Human Services Agency (CHHS)** The Agency is the lead entity in California providing core public health functions and essential services for the detection, treatment and prevention of public health and environmental issues. CHHS oversees twelve departments and one board, including the DDS. These departments and boards provide a range of health care services, social services, developmental and mental health services, alcohol and drug treatment services, income assistance and public health services to Californians. <http://www.chhs.ca.gov/>

**Centers for Medicare and Medicaid Services (CMS)** Federal agency that oversees and monitors state waiver programs. <http://www.cms.gov/>

**Cerebral Palsy** A persistent, but not unchanging disorder of posture and movement due to a dysfunction of the brain occurring during the developmental period. Persons may have difficulty in muscle control or coordination which may affect gait, mobility, speech, hearing, and/or vision. Therefore, self-care challenges are often significant. Cerebral Palsy is one of the diagnoses mentioned in the Lanterman Act for eligibility for regional center services in WIC Section 4512 (a).

<http://www.dds.ca.gov/Statutes/WICSectionView.cfm?Section=4500-4519.7.htm>

**Child with Special Health Care Needs** A child with a developmental disability who:  
1) Is receiving services and service coordination from a regional center; 2) Is placed in a foster family home, small family home or group home; and 3) Has a medical condition that can rapidly deteriorate, resulting in permanent injury or death; or who has a medical condition that requires specialized in home health care, including an internal feeding tube, total parenteral feeding, a cardiorespiratory monitor, intravenous therapy, a ventilator, urinary catheterization, ministrations imposed by tracheostomy, colostomy, ileostomy, or other medical or surgical procedures; or special medication regimens,

including injection, aerosol treatment, and intravenous or oral medication which requires specialized in-home health care.

**Client Development and Evaluation Report (CDER)** Assessment instrument utilized by the Regional Centers and the Department of Developmental Services (DDS) to (1) collect data on client diagnostic characteristics; (2) measure and evaluate, on an ongoing basis, client adaptive skills and challenging behavior; and (3) evaluate personal outcomes and quality of life of persons with developmental disabilities who receive services in the California developmental disabilities services system. CDER data is summarized quarterly on the DDS website: <http://www.dds.ca.gov/FactsStats/QuarterlyReports.cfm> and additional information can be found here: <http://www.dds.ca.gov/CDER/Index.cfm>

**Commission on Accreditation of Rehabilitation Facilities (CARF).** The Rehabilitation Accreditation Commission is a national organization that is responsible to ensure that standards of operation exist in various employment training and treatment programs. CARF is referenced in the Lanterman Act (Welfare and Institutions Code) Section 4851. Accreditation from CARF ensures providers of Habilitation services are in compliance with specific standards and criteria that enhance service quality and promote the program objectives. <http://www.carf.org/home>

**Community-Based Adult Services (CBAS)** became effective on April 1, 2012. CBAS replaced Adult Day Health Care (ADHC) services which were an optional benefit under the Medi-Cal Program through February 29, 2012. CBAS offers services to eligible older adults and/or adults with disabilities to restore or maintain their optimal capacity for self-care and delay or prevent inappropriate or personally undesirable institutionalization. CBAS is a Medi-Cal Managed Care benefit available to eligible Medi-Cal beneficiaries enrolled in Medi-Cal Managed Care. Eligibility to participate in CBAS is determined by the beneficiary's Medi-Cal Managed Care Plan. <http://www.aging.ca.gov/ProgramsProviders/ADHC-CBAS/Default.asp>

**Community Placement Plan (CPP)** Annual plan developed by each regional center and funded by DDS to:

- 1) Develop individualized community services and supports for individuals,
- 2) Enhance the capacity of the community service delivery system, and
- 3) Reduce reliance on developmental centers (DC), mental health facilities [e.g., Mental Health Rehabilitation Centers (MHRC) and Institutions for Mental Disease (IMD)] ineligible for Federal Financial Participation (FFP), and out-of-state placements. <http://www.dds.ca.gov/AH/ CPP.cfm>

**Comprehensive Assessments** With the enacted Developmental Services Budget Trailer Bill, AB 89 (Chapter 25, Statutes of 2013), Section 4418.25 of the Welfare and Institutions Code was amended, specifying that comprehensive assessments of developmental center residents shall identify the types of community-based services and supports available to the consumer that would enable the consumer to move to a community setting. Necessary services and supports not currently available in the

community setting shall be considered for development pursuant to regional center community placement plans and associated funding.

Additionally, Section 4418.25 of the Welfare and Institutions Code was amended, requiring regional centers to provide, to the extent appropriate, when updating a comprehensive assessment (i.e., annually, as part of the IPP process), relevant information from the statewide specialized resource service (SSRS) established pursuant to Section 4418.25(b). The CRA for the regional center shall be notified of each IPP meeting that includes discussion of the assessment results and may participate in the IPP meeting unless the consumer objects on his or her own behalf.

**Congregate Living Health Facility (CLHF)** CLHF means a residential home with a defined capacity of no more than 12 beds, except as provided in Sections 1250(i)(4)(A) & (B) of the Health and Safety (H&S) Code. CLHFs provide inpatient care, including the following basic services: medical supervision, 24-hour skilled nursing and supportive care, pharmacy, dietary, social, and recreational. CLHFs shall provide at least one type of service specified in Sections 1250(i)(2)(A), (B), & (C) of the H&S Code. The primary need of congregate living health facility residents shall be for availability of skilled nursing care on a recurring, intermittent, extended, or continuous basis. This care is generally less intense than that provided in general acute care hospitals but more intense than that provided in skilled nursing facilities (SNF).

<http://www.cdph.ca.gov/pub/forms/forms/Documents/LNC-CLHF-AppRequestLtrChecklist2011.pdf>

**Consumer** an individual who has been determined by a regional center to meet the eligibility criteria of the Welfare and Institutions Code Section 4512, and of Title 17, California Code of Regulations, Sections 54000 , 54001 and 54010 , and for whom the regional center has accepted responsibility.

**CPP** See "Community Placement Plan"

**Developmental Disability** A disability that originates before an individual attains 18 years of age; continues, or can be expected to continue, indefinitely; and constitutes a substantial disability for that individual. As defined by the Director of Developmental Services, in consultation with the Superintendent of Public Instruction, this term shall include intellectual disability, cerebral palsy, epilepsy, and autism. This term shall also include disabling conditions found to be closely related to intellectual disability or to require treatment similar to that required for individuals with an intellectual disability, but shall not include other handicapping conditions that are solely physical in nature. "Substantial disability" means the existence of significant functional limitations in three or more of the following areas of major life activity, as determined by a regional center, and appropriate to the age of the person:

- (1) Self-care.
- (2) Receptive and expressive language.
- (3) Learning.

- (4) Mobility.
- (5) Self-direction.
- (6) Capacity for independent living.
- (7) Economic self-sufficiency.

Any reassessment of substantial disability for purposes of continuing eligibility shall utilize the same criteria under which the individual was originally made eligible.

**California Department of Health Care Services (DHCS)** Medicaid regulations require states to designate a Medicaid Single State Agency responsible for overseeing all Medicaid funded programs. DHCS is the Medicaid Single State agency in California. DDS has responsibility for the operation of federal waivers for individuals with developmental disabilities through an Interagency Agreement with DHCS.

<http://www.dhcs.ca.gov/Pages/default.aspx>

**Disability Rights California (DRC)** Formerly Protection & Advocacy, Inc. (PAI), provides information and training on the rights of individuals with disabilities, and monitors facility and program compliance of rights and safety of people receiving services.

<http://www.disabilityrightsca.org>

**DSS – Department of Social Services** State department responsible for protecting the health and safety of each person residing in community care facilities through Community Care Licensing (CCL) Division. DSS also operates the Foster Care and Adoption Assistance programs in California and thereby serves approximately 6,000 regional center consumers in these programs. <http://www.cdss.ca.gov/cdssweb/PG190.htm>;

**Direct Support Professional (DSP)** Staff who provide direct care services to individuals in the places they live and work. DSPs perform their jobs in licensed homes, day programs, supported or independent living environments, or community work sites.

<http://www.dds.ca.gov/DSPT/Training.cfm>

**Direct Support Professional Training (DSPT)** Mandatory competency-based two year training program for all direct support staff and administrators who provide direct-care support to adults in licensed community care facilities (CCF). CA WIC §4695-4695.2

<http://www.dds.ca.gov/Statutes/WICSectionView.cfm?Section=4695-4695.2.htm>

**Dual Diagnosis** A term used to describe people with a developmental or intellectual disability who also have a mental health diagnosis such as depression, bi-polar, schizophrenia, borderline personality disorder, obsessive compulsive disorder, or anxiety disorder.

**Dual Eligible Beneficiaries** People who qualify for both Medicare and full Medi-Cal are known as "dual eligibles" or "Medi-Medis."

**Dually-Served Consumers** refer to those consumers and families who regional centers serve in conjunction with another state funded program. This includes children in special education programs, children served by county welfare departments/social services programs, and adult consumers also served in mental health or substance abuse treatment programs.

**Epilepsy** is a disorder of the nervous system, characterized either by mild, episodic loss of attention or sleepiness or by severe convulsions with loss of consciousness. Epilepsy commonly co-occurs with other developmental disabilities. Epilepsy is one of the diagnoses mentioned in the Lanterman Act for eligibility for regional center services in WIC Section 4512 (a).

<http://www.dds.ca.gov/Statutes/WICSectionView.cfm?Section=4500-4519.7.htm>

**Evidence-based practice (EBP)** refers to a decision-making process which integrates the best available scientifically rigorous research, clinician expertise, and client characteristics. EBP is an approach to treatment rather than a specific treatment. EBP promotes the collection, interpretation, and integration of valid, important and applicable client/family-reported, clinician-observed and research-supported evidence. The best available evidence, moderated by client circumstances and preferences, is applied to ensure the quality of clinical judgments and facilitate the most cost-effective care.

**Family home agency (FHA)** A private not-for-profit agency that is vendored to do all of the following:

- (1) Recruit, approve, train, and monitor family home providers.
- (2) Provide social services and in-home support to family home providers.
- (3) Assist adults with developmental disabilities in moving into approved family homes.

FHA homes allow adults with developmental disabilities to live in a private home as a family member. Lanterman Act §4689.1

[http://www.dds.ca.gov/Statutes/docs/LantermanAct\\_2011.pdf](http://www.dds.ca.gov/Statutes/docs/LantermanAct_2011.pdf)

**Family home** means a home that is owned, leased, or rented by, and is the family residence of, the family home provider or providers, and in which services and supports are provided to a maximum of two adults with developmental disabilities regardless of their degree of disability, and who do not require continuous skilled nursing care.

**Forensic population** Those consumers served by the regional centers who are also involved in the criminal justice system and/or jail and prison.

**Foster Grandparent/Senior Companion Programs (FG/SCP)** are national programs sponsored by Senior Corps and the Corporation for National and Community Service (CNCS), both federal government agencies. The focus of DDS' FG/SCP is to provide assistance to individuals with developmental disabilities. Senior volunteers provide one-on-one mentoring to students in the classroom and to adults in settings such as adult day health care programs and employment training programs. DDS currently sponsors approximately 600 volunteers who serve 1,200 consumers through nine sites, including

developmental centers and community sites. All of the clients served by the program are DDS/regional center consumers. <http://www.dds.ca.gov/FGSCPrgm/Home.cfm>

**Generic resource** Any agency that has a legal responsibility to serve all members of the general public and is receiving public funds for providing those services. Regional centers are not allowed to purchase services for consumers that can be obtained from a generic resource, i.e., a public agency. Such agencies include school districts, county social service departments, Medi-Cal, Social Security, Department of Rehabilitation, etc.

**Habilitation services** Community-based services purchased or provided for adults with developmental disabilities, including services provided under the Work Activity Program and the Supported Employment Program, to prepare and maintain these adults at their highest level of vocational functioning, or to prepare them for referral to Vocational Rehabilitation services.

**Home and Community-Based Services (HCBS) Waiver** The Social Security Act lists specific services that may be provided in Home and Community-Based Services (HCBS) Waiver programs, which provides a vehicle for states to offer long-term Medicaid funded services and supports in community settings including: case management, homemaker/home health aide services, personal care services, adult day health, habilitation, and respite care. <http://www.dhcs.ca.gov/services/ltc/pages/dd.aspx>

**Health and Safety Exemption** A process for providing prior written authorization by DDS that grants an exemption to a fixed rate for a particular service for an identified consumer. The authorization is based on the regional center documenting that the rate exemption is necessary to protect that consumer's health or safety. <http://www.dds.ca.gov/Statutes/WICSectionView.cfm?Section=4690-4694.htm>

**Human Services Research Institute (HSRI)** HSRI is a national organization that is contracted by numerous states, including California, to assess consumer and family satisfaction, provision of services, and personal outcomes through the use of National Core Indicators (NCI) survey. <http://hsri.org/>

**Individuals with Disabilities Education (IDEA) Act** The federal law that provides both funding and specific mandates for state-run education services. **IDEA Part C** = early intervention services for birth through two years of age. **IDEA Part B** = special education services for students from age 3 years up to age 22.

**Individual Health Transition Plan (IHTP)** A comprehensive care plan for all consumer health needs before, during and after transition from Lanterman to a community living arrangement. IHTP will be developed by the ID Team so that special attention is given to assure all of the necessary health supports are in place prior to the resident transitioning to a new living arrangement. Plan lists individualized service supports and is updated at least every six months. Lanterman Act §4884.68 [http://www.dds.ca.gov/Statutes/docs/LantermanAct\\_2011.pdf](http://www.dds.ca.gov/Statutes/docs/LantermanAct_2011.pdf)

**Independent Living Services (ILS)** Functional skills training necessary to secure self-sustaining, independent living in the community and/or may provide the support necessary to maintain those skills. Individuals typically live alone, or with roommates in their own homes or apartments. <http://www.dds.ca.gov/LivingArrang/IndLiving.cfm>

**Individual Habilitation Service Plan (IHSP)** the service plan developed by the service provider and consumer to implement an individual's IPP vocational goal.

**Individual Program Plan (IPP)** A written statement of goals based on the needs, preferences, and life choices of the individual with developmental disabilities, and a statement of specific, time-limited objectives for implementing the person's goals and addressing his or her needs. The IPP is developed through a series of discussions among an ID Team including the person with a developmental disability, their family (when appropriate), regional center representatives and others selected by the individual. <http://www.dds.ca.gov/RC/RCipp.cfm>

**Individual Service Plan (ISP)** Plan developed by the service provider for each individual that addresses how the provider will implement the goals and objectives they are responsible for in the consumer's Individual Program Plan.

**Integrated Plan** See "SCIHLP"

**Intermediate Care Facilities (ICFs)** are health facilities licensed by the Licensing and Certification Division of the California Department of Public Health (CDPH) to provide 24-hour-per-day residential services. Held to the same regulatory requirements as the ICF units at the developmental centers, community ICFs are just smaller, more home-like environments. There are four types of ICF's, which primarily provide services to regional center clients with developmental disabilities:

**ICF/DD (Developmentally Disabled)** - a licensed health facility that provides 24-hour care and support services to clients with developmental disabilities whose primary need is for developmental services and who have a recurring, but intermittent need for skilled nursing services.

**ICF/DD-H (Habilitation)** - a licensed health facility that provides 24-hour personal care, habilitation, developmental, and supportive health services to people with developmental disabilities with intermittent recurring needs for nursing services, but have been certified by a physician and surgeon as not requiring availability of continuous skilled nursing care. Capacity of 4 to 15 beds.

**ICF/DD-N (Nursing)** - a licensed health facility that provides 24-hour personal care, developmental services, and nursing supervision to medically fragile people with developmental disabilities who have intermittent recurring needs for skilled nursing care, but have been certified by a physician and surgeon as not requiring continuous skilled nursing care. Capacity of 4 to 15 beds.

**ICF/DD-CNC (Continuous Nursing Care)** - provides services similar to ICF/DD-N services with the addition of 24-hour skilled nursing services (licensed vocational nurse & registered nurse) for individuals with medical conditions that require continuous nursing and observation. DD/CNC development is limited by a DHCS cap on the number of beds statewide.

**Note:** Based on changes made in Rosa's Law in 2010, Intermediate Care Facilities for Individuals with Mental Retardation (ICF/MR) will now reflect nationwide changes and be referred to as Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID).

**Intensive Behavioral Intervention (IBI)** is an rigorous form of applied behavior analysis that is comprehensive, designed to address all domains of functioning, and provided in multiple settings for 25-40 hours per week depending on the individual's needs and progress. Initially, the intervention is delivered in a 1-to-1 format with frequent learning opportunities and feedback. Small group intervention is introduced gradually, if appropriate.

**Interdisciplinary Team (ID Team or Planning Team)**

The Interdisciplinary (ID) team uses the person centered planning approach to develop the individual's program plan; consider all appropriate options for meeting each objective; securing and coordinating services and supports specified in the person's plan; monitoring implementation of the plan to ensure objectives have been fulfilled and to assist in revising the plan as necessary. The team consists of the individual, family members, case manager, service provider and others necessary to meet the needs of the individual. CA WIC §4647:

[http://leginfo.legislature.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=WIC&sectionNum=4647](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=WIC&sectionNum=4647)

**Lanterman Developmental Disabilities Services Act (Lanterman Act)** The California Welfare and Institution Code and related statutes that define the rights of persons with developmental disabilities and establish how these services will be delivered. The statute establishes the structure and principles of California's developmental disabilities services system and defines the roles and responsibilities of DDS, the regional centers, and other related entities. <http://www.dds.ca.gov/Statutes/LantermanAct.cfm>

**Mental Health Rehabilitation Centers (MHRCs)** Mental health rehabilitation center means a facility that provides a 24-hour program, licensed by the California Department of Health Care Services (DHCS), which provides intensive support and rehabilitation services designed to assist persons with mental disorders who would have been placed in a state hospital or another health facility to develop the skills to become self-sufficient and capable of increasing levels of independent functioning.

<http://www.dhcs.ca.gov/provgovpart/Pages/MH-Licensing.aspx>

**Money Follows the Person Grant (MFP)** Federal grant provides funding for additional staff to support the development of specialized resources and transition of Lanterman residents into the community. [http://www.cms.gov/communityservices/20\\_mfp.asp](http://www.cms.gov/communityservices/20_mfp.asp)

**National Core Indicators (NCI)** Consumer and family satisfaction survey tool based on a current set of performance indicators which include approximately 100 consumer, family, systemic, cost, and health and safety outcomes that are important to understanding the overall success of agencies serving the developmentally disabled population. <http://www2.hsri.org/nci>

**Performance contract** Contracts with each regional center for a five-year period to ensure that services are rendered in accordance with applicable provision of state laws and regulations. The contracts include annual performance objectives.

**Person-Centered Planning** An approach to planning services for persons with a disability which involves developing a vision of a preferred future, based on who the person wants to be and what she/he wants to do, then marshaling resources to support the person in achieving his or her goals. The preferred future is what the person and family want to achieve based on the individual's strengths, capabilities, preferences, lifestyle and cultural background.

**Planning Conference** A meeting of an individual consumer's planning team for the purpose of conducting a needs assessment centered on the consumer and family used to make the choices and decisions recorded in an Individual Program Plan.

**Planning Team** The planning team members are participants in a planning conference that results in an Individual Program Plan. Also referred to as an Interdisciplinary Team.

**POS/Purchase of Service** That portion of a regional center's budget used to reimburse a vendor directly for services to a consumer for the implementation of the client's individual program plan when services from other public agencies are not available.

**Program Development Fund** The fund authorized by Welfare and Institutions Code, Section 4677, that provides grants for new and innovative programs and facilities for persons with developmental disabilities, jointly administered by the State Council on Developmental Disabilities and the Department of Developmental Services.

**Provisional Placement** The type of placement for most developmental center residents who are placed in community residential facilities that allows the resident to return to the state developmental center at any time up to a year after placement, should serious problems arise in the community program.  
<http://www.dds.ca.gov/statutes/WICSectionView.cfm?Section=4500-4519.7.htm>

**Quality Management Advisory Group (QMAG)** Consists of representatives from DDS, Parent Coordinating Council, State Council on Developmental Disabilities (SCDD), Area Boards, Disability Rights California, People First of California, a Lanterman resident, and 12 regional center representatives. The QMAG provided guidance to DDS and regional centers in the refinement of the Lanterman Closure Quality Assurance system. On a continuing basis, the QMAG will inform DDS and regional centers on findings from their review of the data collected on the quality of services being provided to former Lanterman residents. [http://www.dds.ca.gov/LantermanNews/docs/LDCClosurePlan\\_FinalVersion.pdf](http://www.dds.ca.gov/LantermanNews/docs/LDCClosurePlan_FinalVersion.pdf)

**Regional Center (RC)** Nonprofit agency under contract with DDS to provide services and supports to persons with developmental disabilities. There are 21 regional centers across the state. <http://www.dds.ca.gov/RC/Home.cfm>

**Regional Center Operations** Refers to that portion of a regional center's budget that provides funding for the salaries and wages, staff benefits and operating expenses for employees of the regional centers.

**Regional Center Purchase of Services** Refers to that portion of the regional center's budget that provides funding for the implementation of the client's individual program plan when services from other public agencies are not available.

**Regional Resource Development Project (RRDP)** Designated state staff in the DDS Developmental Centers Division who assist consumers and their interdisciplinary planning teams with planning and transition from developmental centers to community living alternatives and provide post placement follow up. <http://www.dds.ca.gov/RRDP/Home.cfm>

**Residential Care Facility for the Elderly (RCFE)** Licensed by Department of Social Services to provide care, supervision and assistance with activities of daily living to persons 60 years of age and over who may require varying levels of personal care and protective supervision. The facilities may also provide incidental medical services under special care plans. RCFEs may also be known as assisted living facilities, retirement homes and board and care homes. The facilities can range in size from six beds or less to over 100 beds. The residents in these facilities require varying levels of personal care and protective supervision. <http://www.cclid.ca.gov/PG543.htm>

**Resident Transition Advisory Group (RTAG)** As part of the Lanterman Closure Plan, RTAG made recommendations to DDS to enhance the transition planning process for residents at Lanterman. Membership included representatives from the Lanterman Resident Council, parents and family members of Lanterman residents, the involved regional centers, advocacy groups, and employees of Lanterman and DDS. [http://www.dds.ca.gov/LantermanNews/docs/LDCClosurePlan\\_FinalVersion.pdf](http://www.dds.ca.gov/LantermanNews/docs/LDCClosurePlan_FinalVersion.pdf)

**San Diego Information System (SANDIS)** An electronic case management, resource, referral and data information system used by regional centers and the DDS.

**Southern California Integrated Health & Living Project (SCIHLP)** also referred to as “The Integrated Project,” the SCIHLP consists of nine regional centers in Southern California joined together to form a collaborative partnership to create permanent living options and individualized supports for persons living at Lanterman. The project assists regional centers and Lanterman staff with assessments, identifying barriers, and developing smaller community-based settings for individuals.

**Special Incident Report (SIR)** DDS and regional centers monitor the occurrence of adverse events, documented through Special Incident Reports (SIRs). SIRs are used to identify trends and develop strategies to prevent and mitigate risks. As required by Title 17, § 54327 of the California Code of Regulations, vendors and long-term health care facilities report occurrences of suspected abuse, suspected neglect, injury requiring medical attention, unplanned hospitalization, and missing persons, if they occur when a consumer is receiving services funded by a regional center (under vendored care).

<http://www.dds.ca.gov/Title17/T17SectionView.cfm?Section=54327.htm>

**Schedule of Maximum Allowances** A schedule of the maximum allowable rate for the service provided as established by the Department of Health Services for services reimbursable under the Medi-Cal program. This rate formula is often used as a reference point for rates for services purchased by regional center.

**Service Coordinator** The regional center or designee agency employee, or his/her designee, who has responsibility for providing or ensuring service coordination as specified in Welfare and Institutions Code Section 4647: “Service coordination shall include those activities necessary to implement an individual program plan, including, but not limited to, participation in the individual program plan process; assurance that the planning team considers all appropriate options for meeting each individual program plan objective; securing, through purchasing or by obtaining from generic agencies or other resources, services and supports specified in the person's individual program plan; coordination of service and support programs; collection and dissemination of information; and monitoring implementation of the plan to ascertain that objectives have been fulfilled and to assist in revising the plan as necessary. The regional center shall assign a service coordinator who shall be responsible for implementing, overseeing, and monitoring each individual program plan.”

**Share of Cost** A person's or family's payment portion for medical services based on their net income in excess of their maintenance need. Share of cost must be paid or obligated toward the cost of health care services before the person or family may be certified and receive Medi-Cal cards.

**Skilled Nursing Facility (SNF)** A skilled nursing facility is a health facility or a distinct part of a hospital which provides continuous skilled nursing care and supportive care to patients whose primary need is for availability of skilled nursing care on an extended basis. It provides 24-hour inpatient care and, as a minimum, includes physician, skilled nursing, dietary, pharmaceutical services and an activity program.

**Solely Low Incidence Disability** This term means one or a combination of low incidence disabilities which are vision impairment, severe orthopedic impairment, and hearing impairment when this is the primary disability and has a significant impact on learning and development of an infant or toddler birth to age three years. This term pertains to how California has chosen to implement the IDEA Part C in that these infants and toddlers are served by school districts, not by regional centers.

**Specialized Residential Homes (SRHs)** 3-4 bed residential homes licensed by Community Care Licensing and vendored by regional centers with 24-hour specialized staffing and services designed to meet the individualized needs of the residents. CA WIC 4684.5-4684.75 <http://www.dds.ca.gov/Statutes/WICSectionView.cfm?Section=4684.504684.75.htm&Anchor=4684.50>

**Specialized Residential Facility (Health) – (POS Code 114) SERVICE DESCRIPTION:** A regional center shall classify a vendor as a Specialized Residential Facility (Health) provider if the vendor operates a licensed residential care facility for consumers who require 24-hour care and supervision and for whom an appropriate ICF DD residential placement is not available. Specialized Residential Facility (Health) needs include, but are not limited to: Geriatric, Mental Health or Traumatic Brain Injury conditions. Services provided by a Specialized Residential Facility (Health) include, but are not limited to: personal care and supervision, homemaker, chore, attendant care, companion services, medication oversight (to the extent permitted under State law) and therapeutic social and recreational programming, provided in a licensed residential care facility. This service includes 24-hour on-site response staff to meet scheduled or unpredictable needs in a way that promotes maximum dignity and independence, and to provide supervision, safety and security as needed. Specialized Residential Facility (Health) services may also include, home health care, physical therapy, occupational therapy, speech therapy, medication administration, intermittent skilled nursing services, and/or transportation, as specified in the IPP.

**Specialized Therapeutic Services (POS CODE 115 - For Consumers aged three through twenty) SERVICE DESCRIPTION:** A regional center shall classify a vendor as a Specialized Therapeutic Services provider if the person provides services for consumers ages three through twenty who require specialized services, as deemed necessary based on informal clinical opinion, including review by a regional center clinician. These services must be identified in the Individual Program Plan. To be vendored under this service code, the provider shall have at a minimum, one year's experience working with persons with developmental disabilities. Regional centers must obtain and maintain validation of this experience.

**Specialized Therapeutic Services - Early Start (POS CODE 116 - For consumers aged birth to 36 months) SERVICE DESCRIPTION:** A regional center shall classify an individual as an Early Start Therapeutic Services provider if the person provides services for consumers aged birth to 36 months who require specialized services, as deemed necessary based on informed clinical opinion. These services must be

identified in the Individualized Family Service Plan. Early Start specialized therapeutic services include, but are not limited to: services necessary to increase or maintain health and/or developmental progress; and, when provided as ancillary to these services, family and/or individual education and training; family support and counseling; provider travel; interagency consultation; and consultation with and training for other involved professionals. Vendors shall be individuals offering these services, and shall ensure possession of licenses, certifications and/or credentials as required by the State of California to practice in the field being offered. In addition, the vendor shall have at a minimum, one year's experience working with persons with developmental disabilities.

**Specialized Therapeutic Services (POS CODE 117) SERVICE DESCRIPTION:** A regional center shall classify a vendor as a Specialized Therapeutic Services provider if the person provides services for consumers who require specialized services, as deemed necessary based on informal clinical opinion, including review by a regional center clinician. These services must be identified in the Individual Program Plan. To be vendored under this service code, the provider shall have at a minimum, one year's experience working with persons with developmental disabilities. Regional centers must obtain and maintain validation of this experience.

**State Council on Developmental Disabilities (SCDD)** Established by state and federal law as an independent state agency to ensure people with developmental disabilities and their families receive the services and supports they need. The SCDD composition, organization and functions in California are detailed in the California Welfare and Institutions Code, Sections 4520-4540. <http://www.scdd.ca.gov/>

**Statewide Specialized Resource Service (SSRS)** A statewide specialized resource listing designed to ensure that all resources across the state receive maximum utilization. SSRS is intended to accomplish the following:

- (A) Track the availability of specialty residential beds and services.
- (B) Track the availability of specialty clinical services.
- (C) Coordinate the need for specialty services and supports in conjunction with regional centers.
- (D) Identify, subject to federal reimbursement, developmental center services and supports that can be made available to consumers residing in the community, when no other community resource has been identified.

The SSRS was established per WIC 4418.25.

<http://www.dds.ca.gov/Statutes/WICSectionView.cfm?Section=4400-4435.1.htm>

**Supported Employment** Competitive work in integrated work settings for individuals with the most severe disabilities and who, because of the nature and severity of their disability, need short-term intensive on-the-job support services followed by extended services in order to perform such work.

<http://www.dds.ca.gov/title17/T17SectionView.cfm?Section=58830.htm>

**Supported Living Services (SLS)** consist of a broad range of services to adults with developmental disabilities who, through the Individual Program Plan (IPP) process, choose to live in homes they themselves own or lease in the community. SLS services and supports are specified in Title 17, Section 54349, and which are provided by a Supported Living Services (SLS) vendor, paid for by the regional center, and enable SLS consumers to live in their own homes, participate in normal community activities and settings, and realize their individualized potential to live integrated, productive and normal lives. <http://www.dds.ca.gov/SLS/Index.cfm>

**Supported Work** Supported work is a type of employment rather than a method of preparing persons for employment. It is designed for persons who, because of the degree of their disabilities, could not function independently in the job setting.

**Supported Employment** Work done for pay in integrated community settings by individuals with developmental disabilities.  
<http://www.dds.ca.gov/title17/T17SectionView.cfm?Section=54351.htm>

**Supportive Habilitation Services** Any combination of direct services to consumers to achieve personal safety practice training, housekeeping and maintenance skills training development, health maintenance skills development, including hygiene skills, and other vocationally related activities identified in the vendor's program design and approved by the vendoring regional center, including but not be limited to self-advocacy training, consumer counseling, job club, peer vocational counseling, and career counseling.

**Title 17** A portion of the California Code of Regulations that contains the Department of Developmental Services' regulations as well as other regulations.  
<http://www.dds.ca.gov/Title17/Home.cfm>

**Title 22** A portion of the California Code of Regulations that contains state licensing regulations for community care facilities and health facilities, as well as other regulations. <http://www.cclid.ca.gov/pg555.htm>

**Uniform Holiday Schedule** The Welfare and Institution Code, Section 4692, requires the observance of 14 uniform holidays by specified regional center vendors. These vendors include: work activity programs, activity centers, adult development centers, behavior management programs, social recreation programs, adaptive skills trainer programs, infant development programs, program support groups (day service), socialization training programs, client/parent support behavior intervention training programs, community integration training programs, community activities support services, and creative arts programs, as defined in Title 17 of the California Code of Regulations. In addition, regional centers shall not compensate a transportation vendor/family member, transportation company, transportation/additional component vendor, transportation broker, transportation assistant/vendor, transportation vendor/auto driver, or transportation vendor/public or rental car agency or taxi, in accordance with Title 17 of the California Code of Regulations, for transporting any

consumer to receive services from any of the vendors mentioned above, for any of the 14 uniform holidays.

[http://leginfo.legislature.ca.gov/faces/codes\\_displaySection.xhtml?lawCode=WIC&sectionNum=4692](http://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?lawCode=WIC&sectionNum=4692).

**Usual and Customary Rate** The rate which is regularly charged for the same service to individuals with developmental disabilities who are members of the general public and which rate is received for a given service by a vendor. Per Title 17 regulations, “Usual and Customary Rate” means the rate which is regularly charged by a vendor for a service that is used by both regional center consumers and/or their families and where at least 30% of the recipients of the given service are not regional center consumers or their families. If more than one rate is charged for a given service, the rate determined to be the usual and customary rate for a regional center consumer and/or family shall not exceed whichever rate is regularly charged to members of the general public who are seeking the service for an individual with a developmental disability who is not a regional center consumer, and any difference between the two rates must be for extra services provided and not imposed as a surcharge to cover the cost of measures necessary for the vendor to achieve compliance with the Americans With Disabilities Act. ” <http://www.dds.ca.gov/Title17/T17SectionView.cfm?Section=57210.htm>

**Voucher** Any authorized alternative form of service delivery in which the consumer or family member is provided with a payment, coupon, chit, or other form of authorization that enables the consumer or family member to choose his or her own service provider.

**Work Activity Program (WAP)** Includes, but is not limited to, work activity centers or settings that provide support to consumers engaged in paid work and are certified by the Department of Rehabilitation prior to being accredited by CARF.